



Economic Development Board Meeting Minutes, April 13, 2022

The meeting was called to order at 12:05 p.m. Open meeting laws noted in the City Office.

Members Present: Derek Downer, Dave Custer, Judy Jackson, Darcy Johnson, Randy Heitmann, Jarod Albers, Dave Custer, Jan tenBensel

Members Absent: Tom Shoemaker, Logan Baker

Others Present: Melissa Jackson

Agenda Corrections or Additions: Added Blooms internship grant application

Consent Approval of Financials/Invoices and Minutes and Bills: The Board reviewed the monthly financials. A motion was made by Randy Heitmann, seconded by Judy Jackson, to approve the financials. Motion passed.

New Business:

M. Jackson gave an activities report to the Board.

The Business of the Month for May will be Lockenour-Jones Mortuary or Lifetime Eye Care.

The Board reviewed the Medicine Creek Family Dentistry façade grant application. According to the guidelines it has to be approved before the project is completed. No action was taken.

The Board reviewed the Pinpoint Communications, Cambridge Telephone and Blooms internship applications. A motion was made by Jan tenBensel, seconded by Randy Heitmann, to approve the applications. Judy Jackson abstained. Motion passed.

The Board reviewed the Stritt Down Payment Assistance application. A motion was made by Randy Heitmann, seconded by Jan tenBensel, to approve the application. Motion passed.

The Board reviewed the Pick Down Payment Assistance application. A motion was made by Dave Custer, seconded by Judy Jackson, to approve the application. Motion passed.

The Board reviewed the Vontz façade grant reimbursement adjustment. A motion was made by Derek Downer, seconded by Jarod Albers, to approve the change. Motion passed.

M. Jackson gave a report about last month's Google ad spend and Google analytics report. Another Google ad will be placed in the next month with a maximum ad spend of \$200.

Project Updates:

M. Jackson presented the Board with a copy of the latest Annual Report.

M. Jackson gave an update on the Lauer Down Payment Assistance loan. Lisa Shifflet will draft a letter to be sent to Rosemary D. Hofferber to update her on the situation. M. Jackson will contact the real estate agent and closing agent to find out next steps.

M. Jackson reported that Shea Hoffman signed a statement of interest for a lot in Harvest Meadows. TIF paperwork has been drawn up and sent to Hoffman.

A motion was made by Jan tenBensel, seconded by Derek Downer, to donate \$500 to Amateur's to help with the appreciation dinner for Firemen and TVPPD workers. Date TBD. Randy Heitmann abstained. Motion passed. M. Jackson will also place an ad in the special fire section in Valley Voice next week.

The Board would like to add discussion at the next meeting – recruitment for another attorney to come to Cambridge.

The meeting was adjourned at 1:08 p.m.

The next Board meeting is scheduled for May 11, 2022, at 12:00 p.m. at the City office.